

By Wade M. Knapp, CPS

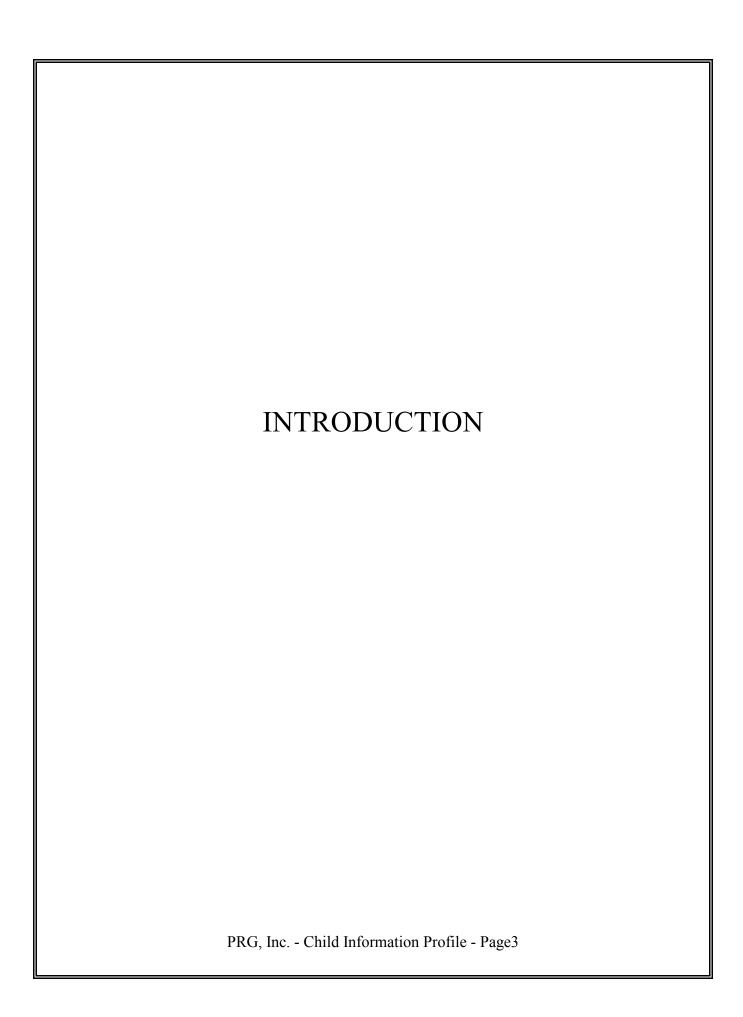
PROTECTIVE RESEARCH GROUP, INC.

Jacksonville, Florida USA

©Copyright 1999, All Rights Reserved

Table of Contents

Introduction	3
Personal Information	9
Medical Information	19
School Information	24
Child Care Provider Information	30
Parent Information (Biological)	39
Parent Information (Step-parent)	44
Grandparent Information	49
Emergency Information	54
Child Safety Resources	57
Protective Research Group, Inc. Information	59



Who We Are

Protective Research Group, Inc. is a private consulting firm based in the great city of Jacksonville, Florida. Our firm specializes in the research, training and consulting of issues involving personal, public and corporate safety and security. We provide no-nonsense cutting-edge information which can enhance the protection level of any individual or corporation confronted by security risks. Some of the protection issues addressed by our firm include personal and family safety, terrorism awareness, disaster preparedness, child safety, crisis and risk management, first-aid and CPR training. All members of Protective Research Group, Inc. are dedicated professionals and maintain the highest standards expected in the protection industry. We are committed to assisting those who's goal it is to make their lives safer, because only together can we achieve a safer global community.

The Child Information Profile

The Child Information Profile is one tool in an overall child safety program. Commonly referred to as biographical profiling, the Child Information Profile is a systematic means for the collection and storage of personal information which will then be readily available in the event of an emergency involving your child. For example, if your child was to become lost, abducted, or a runaway, Law Enforcement officials would require current personal information about your child in order to properly conduct an investigation, search for, or identify the child. Situations like these would place a huge amount of stress on any parent and the additional stress of having to assemble this information during the crisis could be avoided if the information was prepared in advance. In addition, time is always an important factor in emergencies and the quicker Law Enforcement officials can obtain the necessary information, the sooner they can mobilize their resources. For this reason, the Child Information Profile was created.

The Child Information Profile is a system by which parents can collect and maintain detailed background information about their children. The profile covers information from several areas of the child's life including personal information, medical information, school information, information about family and friends, etc..

The Child Information Profile is very detailed and it must be noted that some of the information contained in the profile may not apply to all children or family situations. The profile has been created in a way that provides for the recording of information which may be applicable to a variety of investigative situations. These situations could include, but are not limited to, a lost child, stranger abduction, parent abduction, runaway or abuse by a care provider. Because we are unable to predict what situation any particular parent may be confronted with, we must design the profile to account for a variety of risks. It is the

responsibility of the individual parent to determine what information applies to their unique family situation. It must also be said that the use of the Child Information Profile is not a guarantee of child safety. Child safety is the responsibility of the individual parent. The Child Information Profile is only a tool and Protective Research Group, Inc. does not assume any responsibility for the use, non-use or misuse of the profile. The members of Protective Research Group, Inc. are parents themselves and we sincerely hope that no parent is confronted by an emergency requiring them to use this profile. But we believe that it is better to be prepared for an emergency and never confront it, than to confront an emergency unprepared.

The following text of this introduction will provide detailed information and instructions regarding this Child Information Profile, as well as other aspects of biographical profiling. If you have any comments or suggestions regarding this profile, we would like to hear them. Contact information has been included at the end of this profile.

Updating The Child Information Profile

For a biographical profile to be an effective tool, the information contained within the profile must be current. Parents should review and update the information contained in the Child Information Profile on a regular basis. We suggest that information contained in the profile be updated at least once a year or whenever there has been a major change regarding the child. These changes could include changing schools, a change in residence, a recent medical condition, etc.. Photographs and videotapes of the child should be updated as the child matures, handwriting samples should be updated as the child's handwriting improves, etc.. To make updating the profile easier, we suggest that you make photocopies of the profile so when you update information you will have a clean form.

Storage Of The Child Information Profile

Information contained in this profile should always be considered sensitive personal information and proper security of the profile should be maintained. After completion of the Child Information Profile it should be stored in a safe place known only to members of the family, full-time care providers or security personnel employed by the family. The profile should be stored in a place which will allow for easy access to it in the event of an emergency.

Personal Information

The Personal Information section of this profile is a detailed questionnaire regarding your child's personal history. Some of the questions or information asked for in this section may not apply to your child at the present time. If a question does not apply to your child, simply leave it blank or write N/A (not applicable) in the space. Parents should be as detailed as possible regarding the information which does apply to their child. This section may ask for information regarding a particular topic but does not provide for adequate space to include the information. For this reason, an envelope labeled additional documents has been included with this profile as a place to store the information.

Medical Information

The Medical Information section of this profile is a detailed questionnaire regarding your child's current medical history. As with all sections in this profile, some information may not apply to your child. Be as detailed as possible with the information which does apply to child's medical history. This section asks for documents such as copies of medical records or x-rays, etc.. Not all parents maintain copies of their child's medical records. If however you do maintain these records, they should be placed in an envelope and included with the profile. If you do not maintain copies of these records, it is important to list detailed information about your child's doctor so the records can be obtained in the event of an emergency. It is not necessary to include in the profile any billing receipts for medical services or receipts for purchases of medical equipment / supplies.

School Information

The School Information section of this profile includes detailed questions regarding the school your child attends. It includes information regarding school staff members, school activities, bus routes, etc.. Again we stress the importance for parents to be as detailed as possible with this section. If information and diagrams regarding your child's bus or walk route is included, it should be as detailed as possible. Bus or walk route diagrams can be prepared several ways. You could make an enlarged photocopy of the street map for your neighborhood and use a high lighter pen to trace the route or you could draw a simple map on a plain sheet of paper and include the street names. You could also list on a sheet of paper the street names in the order they are traveled. This information should be placed in the envelope labeled additional documents. A new section of this profile should be used at the beginning of each new school year or if the child changes schools.

Parent and Grandparent Information

The Parent Information section of this profile allows for the recording of detailed information regarding both biological and step-parents. The Grandparent Information section allows for the recording of information regarding Grandparents on both the mother's and father's side of the family (biological and step-parent). These sections are included in the profile for several reasons:

- Law Enforcement officials will have current emergency contact information for both parents and grandparents.
- Assists Law Enforcement officials with the investigative process.
- Supplies Law Enforcement officials with the necessary information to investigate cases of parent or family abductions.

Child Care Provider Information

This section of the profile includes a detailed questionnaire regarding persons who care for your child. This section is used for maintaining information about babysitters, nannies, and day-care centers. Parents should make photocopies of the questionnaires in order to create news records whenever a new babysitter, nanny or day-care center is hired by the family. Parents should also maintain the records of babysitters, nannies or day-care centers that are no longer used by the family, for future investigative purposes.

Emergency Information

The Emergency Information section of the profile is used only if your child becomes missing. The questionnaire in this profile records information regarding your child immediately after they are discovered missing. This information would include where the child was last seen, who the child was last seen with, what the child was wearing at the time of their disappearance, etc..

Child Safety Resources

This section lists organizations dedicated to child safety and assists parents of missing children. All of these organizations are staffed by experts in the field of child safety and we urge parents to use these resources offered.

Handwriting Samples

Parents should include a sample of their child's handwriting and drawings in this profile. If the child is old enough to sign their name, signature samples should also be included.

Videotape

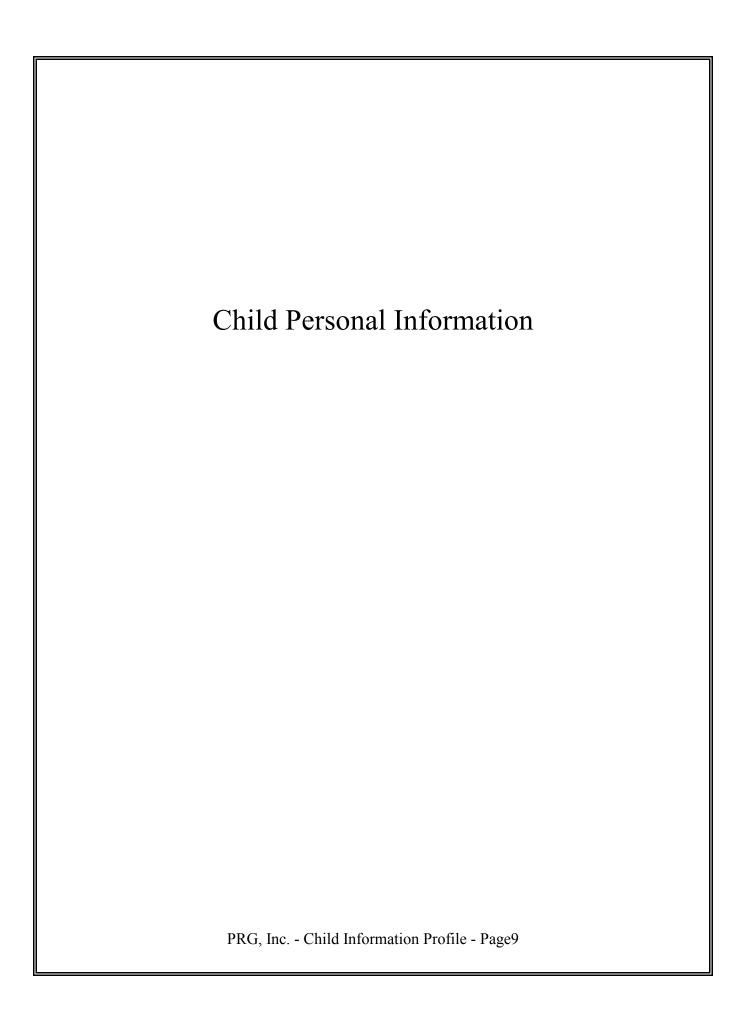
Parents should prepare a videotape of their child which can be used by Law Enforcement officials in the event the child becomes missing. The videotape should be prepared and kept for this reason only. The videotape should only picture the child named in the profile and if parents are creating profiles for more than one child, a videotape for each child should be prepared. The videotape should show the child standing from different angles, walking, playing, talking, and should include close-ups of the child's face from different angles. About 10 to 15 minutes of videotape should be enough, and parents should update the videotape as the child grows older. It's a good idea to use the camera's date recorder to show when the videotape was produced.

Photographs

Several photographs of your child should be included in this profile. Use photographs which show the child's face from different angles, include close-ups of the child's face. Don't use photographs that are too important to part with. Remember that you will be giving these photographs to Law Enforcement agencies and may not get them back. We suggest that you take several photographs and include them along with the negatives in the profile.

Ordering Information

To order additional copies of the Child Information Profile, fingerprint kits, DNA kits or to obtain information about other products offered by Protective Research Group, Inc., please use the contact information provided in this profile. We also encourage parents to submit their suggestions for improving this product.



Child's Full Name		
Child's Nickname		
Home Address		
Telephone		
Date of Birth	Sex	Blood Type
Place of Birth		
Nationality		ace
Height Weight	Eye Color	Hair Color
Hair Description		
Right Handed / Left Handed		
Social Security Number		
Is Child Old Enough To Drive -		YES / NO
If Yes, License Number		State
Passport Number		Date Expires
Country Issuing Passport		
Does Child Wear Eyeglasses -		YES / NO
Description Of Eyeglasses		
Does Child Wear Contacts -		YES / NO
Type Of Contact Lenses		

PRG, Inc. - Child Information Profile - Page10

Languages Spoken	
Description of Teeth	
Does Child Have Braces -	YES / NO
Are Braces Located On:	Top Teeth / Bottom Teeth
Does Child Have Pierced Ears:	Right YES / NO - Left YES / NO
Number Of Holes In Ears: Right_	Left
Location Of Holes: Right	Left
Identifying Marks or Scars	
Child's Favorite Toy	
Does The Toy Have a Name	
Child's Favorite Foods	
Child's Favorite Restaurants	

Child's Religion_	
Name of Church	
Address	
Telephone Number	
Church Leader's Name	
Address	
Telephone Number	
Does Your Child Know How To Use The Telephone -	YES / NO
Does Your Child Know His / Her Home Phone Number -	YES / NO
Does Your Child Know How To Contact The Police -	YES / NO
Does Your Child Have Self-Defense Knowledge-	YES / NO
Does Your Child Know His / Her Parent(s) Full Name(s) -	YES / NO
	YES / NO
Does Your Child Know His / Her Home Address -	VEC /NO
Does Your Child Know His / Her Home Address - Does Your Child Have A Family Codeword/Password -	YES / NO

Location Of Fingerprints	
Have Hair Samples Been Collected -	YES / NO
Location Of Hair Samples	
Have DNA Samples Been Collected - (Collected With DNA Sampling Kit)	YES / NO
Where Are DNA Samples Located	
Are Samples Of The Child's Handwriting and Drawings Included In This Profile -	YES / NO
If No, Where Are Handwriting Samples Located	
Are Current Photographs Of Your Child Available -	YES / NO
Are Photographs Contained In This Profile -	YES /
If No, Where Are Photographs Located	NO
Has A Videotape Of Your Child Been Prepared -	YES / NO
Location Of Videotape	
Is Your Child A Member Of Any Youth Clubs -	YES / NO
If Yes, List Clubs	

List All Schedule	ed Non-School Activities- Include Locations And Times	
Monday		
Гuesday		-
Wednesday		
Γhursday		
Friday		
Saturday		
Sunday		
Sunuay		

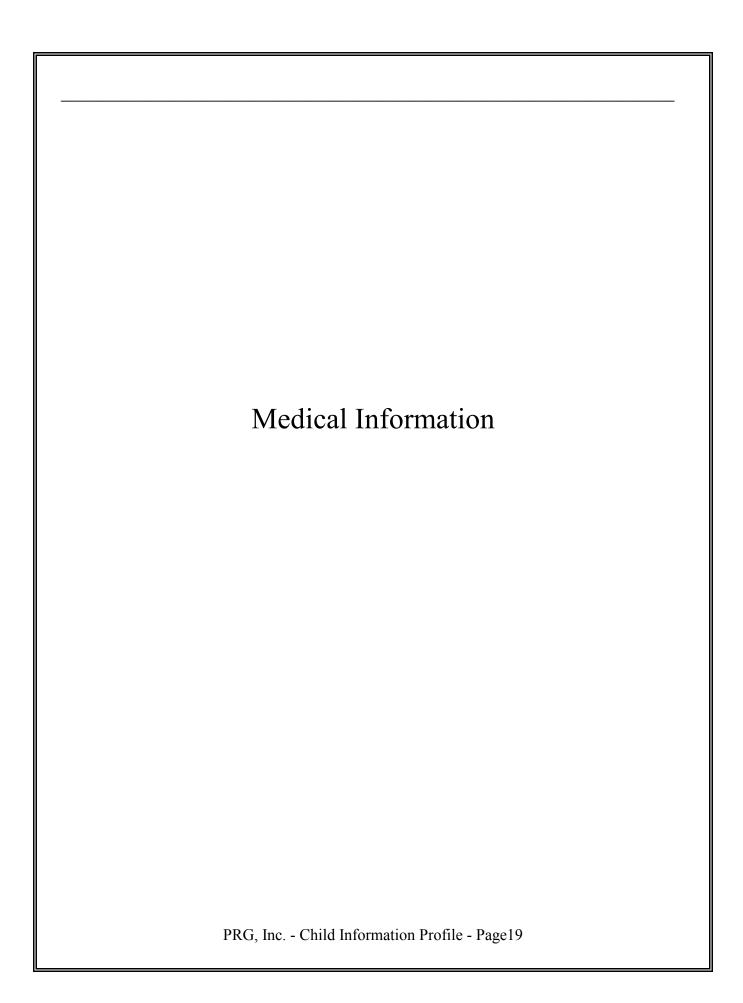
Name	Telephone	
Address		
Name	Telephone	
Address		
Name	Telephone	
Address		
Name	Telephone	
Address		
Name	Telephone	
Address		
Does Your Child Use A Compu	riter - YES /	NO
Does Your Child Use The Inter	net - YES /	NO
Name Your Internet Service Pro	ovider (ISP)	
List Online Nicknames Or Hand	dles Your Child Goes By:	

PRG, Inc. - Child Information Profile - Page15

Channels Or Chat R	ooms Your Child Participates In:
Clubs Or Organizati	ons Your Child Belongs To On The Internet:
Mailing Lists Your	Child Is Signed On To And Receives Information From:
Internet Relay Chat	(IRC) Networks Your Child Frequents Online:
ICQ Number And N	Tickname
News Groups Or Us	enet Groups Your Child Frequents
	PRG, Inc Child Information Profile - Page16

Has A Printed Copy Of Your Child's Email Address Book Been Included In This Profile -	YES / NO
If No, List The Email Addresses Of Several Of Your Child's Friend	ls:
Using The <u>FAVORITES</u> (Microsoft Internet Explorer) Or <u>BOOK</u> (Netscape Navigator) List Some Of The Web Sites Your Child Vis	
Additional Internet Information:	
PRG, Inc Child Information Profile - Page17	

Additional Personal Information About Your Child:
PRG, Inc Child Information Profile - Page18



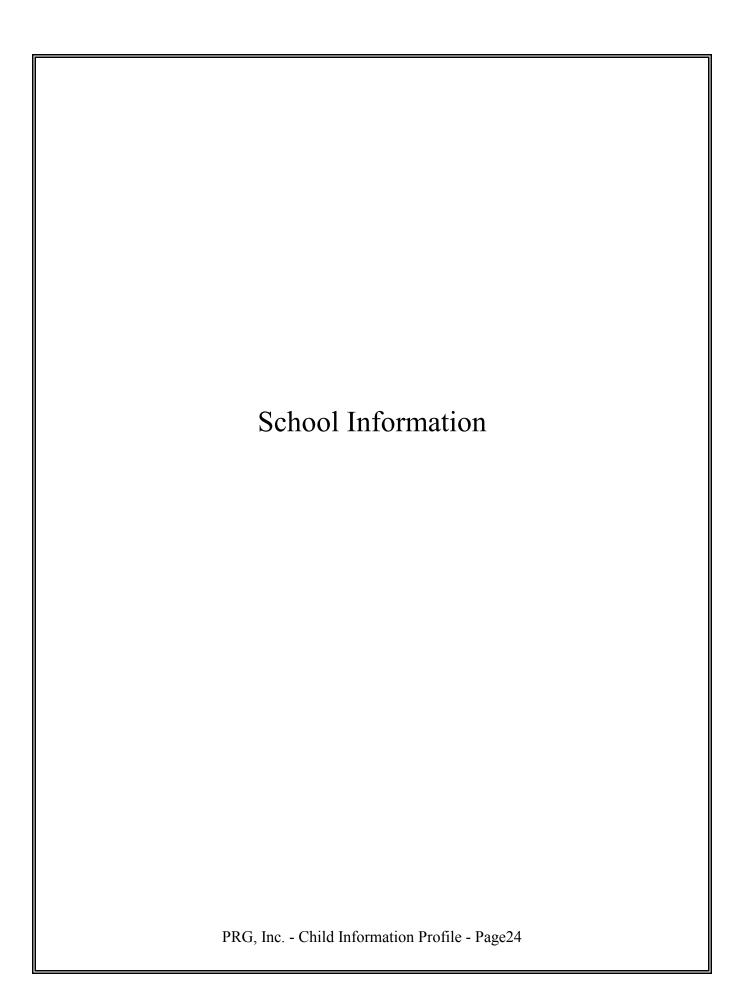
Child's Doctor's Name	
Doctor's Address	
Telephone Number	
Fax Number	
Email	
Does The Family Have Copies Of Child's Medical Records -	YES / NO
Location Of Medical Records	
Does The Family Use A Particular Hospital -	YES / NO
If Yes, Hospital Name	
Hospital Address	
Hospital Telephone Number	
Fax Number_	
Does Your Child Have Any Allergies -	YES / NO
If Yes, List Allergies	
Does Your Child Have Any Special Medical Condition -	YES / NO
If Yes, List Medical Condition	
Does Your Child Require Any Special Medication -	YES / NO
PRG, Inc Child Information Profile - Page20	

List Medication		
Is Your Child Hearing Impaired -		YES / NO
If Yes, Does Child Wear Hearing Aid(s) -	YES / NO
Hearing Aid(s) Located -	Right Ear /	Left Ear
Does Child Know Sign Language		YES / NO
Is Your Child Speech Impaired -		YES / NO
Is Your Child Vison Impaired -		YES / NO
Does Child Read Braille -		YES / NO
Does Your Child Have Any Other Disa	ability -	YES / NO
If Yes, List Disability		
Does Your Child Require Special Med	lical Equipment -	YES / NO
If Yes, List Medical Equipment		
Does Your Child Have A Vaccination	Record -	YES / NO
Location Of Vaccination Record		

PRG, Inc. - Child Information Profile - Page21

Child's Dentist's Name	
Dentist's Address	
Telephone Number	
Fax Number	
Email	
Are Dental X-Rays Available -	YES / NO
Location Of Dental X-Rays	
Are Dental Records Available -	YES / NO
Location Of Dental Records	
Does Child Wear Prescription Eyeglasses -	YES / NO
If Yes, Do You Have A Copy Of Prescription -	YES / NO
Optometrist's / Ophthalmologist's Name	
Address_	
Telephone Number	
Fax Number	

Additional Medica	l History:
	PRG, Inc Child Information Profile - Page23



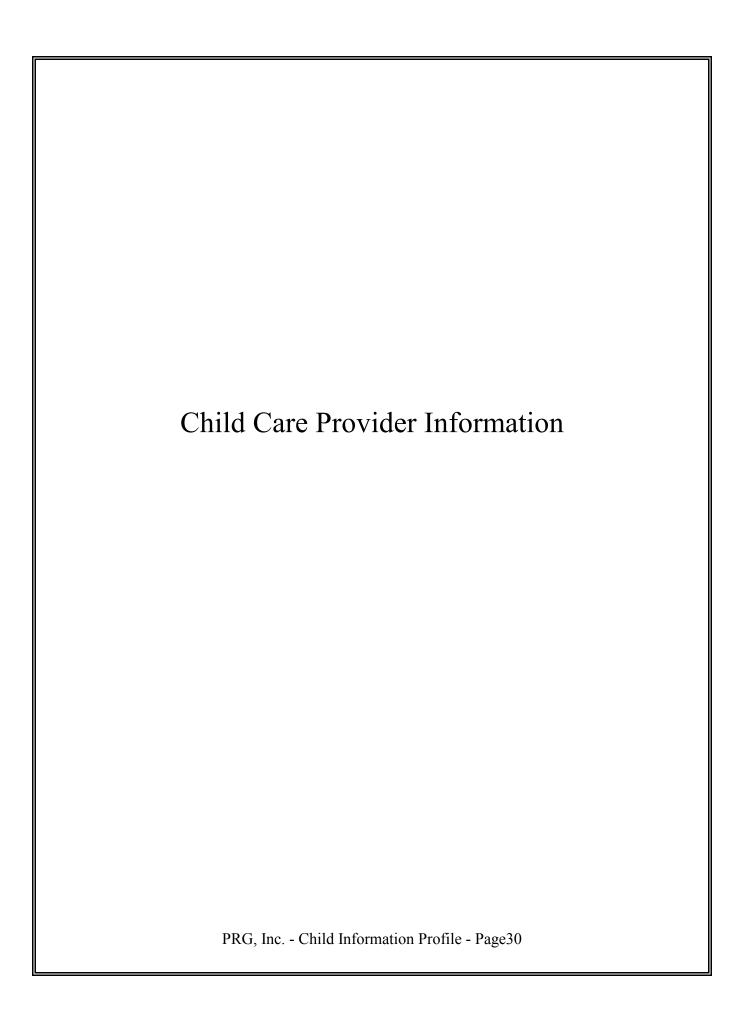
School Vear		
	Home Room Number	
Teacher's Name		
Teacher's Name		
School Nurse's Name		
Counselor's Name		
Time School Starts	Time School Ends	
Lunch Time	Break Time	
Does Your Child Ride	e The School Bus -	YES / NO
Location Of Bus Stop		
Bus Driver's Name		
Bus Number	Pick Up Time Return Time_	
Is Your Child Escorte	d To The Bus Stop -	YES / NO

Who Escorts Child	
Is Your Child Escorted Home From The Bus Stop -	YES / NO
Who Escorts Child	
Is The Bus Stop Supervised By Anyone -	YES / NO
Name Of Supervisor	
Address	
Telephone Number	
Is Your Child Driven To School -	YES / NO
Who Drives Your Child	
Is Your Child Driven Home From School -	YES / NO
Who Drives Your Child	
Does Your Child Walk To School -	YES / NO
Does Your Child Walk Home From School -	YES / NO
If Yes, Include Diagram Of Route Taken	
Are School Crossing Guards Located Along The Route -	YES / NO
If Yes, Indicate Location Of Crossing Guards on Route Diagram	
Does Your Child Walk With Other Children -	YES / NO

If Yes, List Them:	
Name	Telephone
Address	
Name	Telephone
Address	
Name	Telephone
Address	
Name	Telephone
Address	
Name	Telephone
Address	
Name	Telephone
Address	
Name	Telephone
Address	

Monday	 	 			
Tuesday					
Wednesday_					
J <u>—</u>					
Thursday		 			
F.: 1					
Friday					
Saturday	 	 			
	 	 		,	
Sunday	 	 			
	 	 	· · · · · · · · · · · · · · · · · · ·		

Include Additional Important School Information:	
PRG, Inc Child Information Profile - Page29	



Babysitter's Full Name			
Address			
Telephone Number			
Date of Birth			
Sex Height	Weight	Race	
Social Security Number			
Driver License Number		_ State_	
How Did The Family Locate Thi	s Individual		
Does The Babysitter Live With T	Γhe Family -		YES / NO
Was The Babysitter Known To T	The Family -		YES / NO
How Long Had The Family Known Caring For Your Child		To Them	
How Long Has This Person Care	ed For Your Child		
How Often Does This Person Ca	re For Your Child		
Was A Background Investigation	n Performed -		YES / NO
Did This Person Provide Work R	References -		YES / NO
Did You Retain A List Of The R	eferences -		YES / NO
Do You Have A Photograph Of	Γhis Person -		YES / NO
Does This Person Have Special	Гraining In Child Car	e -	YES / NO
PRG, Inc C	Child Information Profile	- Page31	

Has This Person Received Training In First Aid -	YES / NO
Does This Person Have Any Security Training -	YES / NO
List Additional Information Regarding This Person:	
PRG, Inc Child Information Profile - Page32	

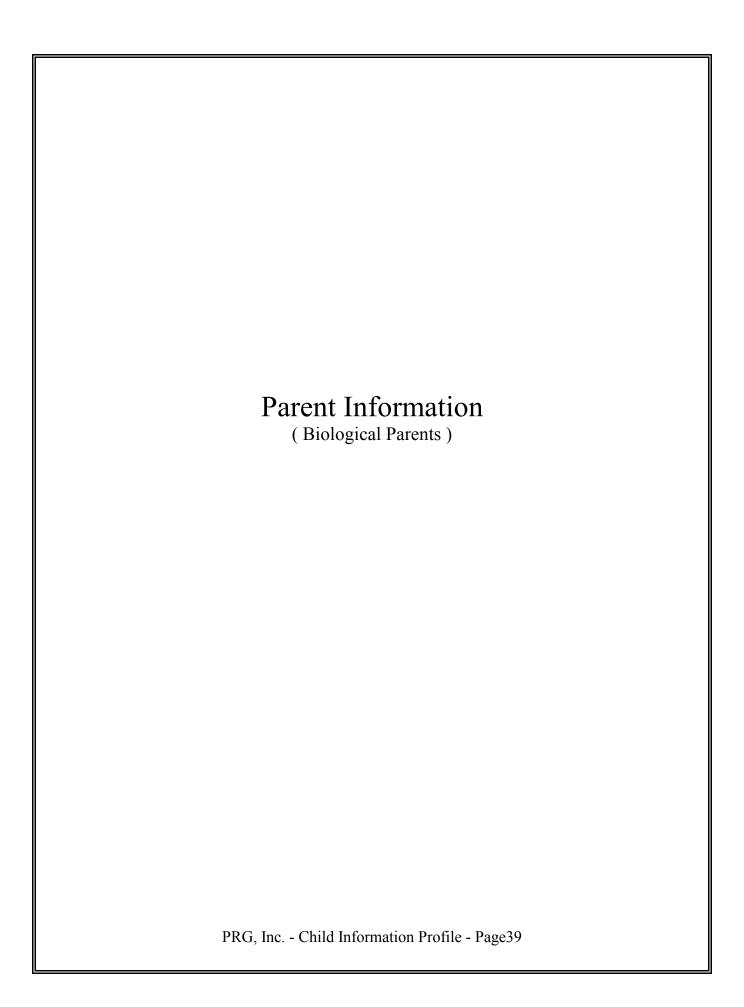
Babysitter's Full Name			
Address			
Telephone Number			
Date of Birth	Age		
Sex Height	Weight	Race	
Social Security Number			
Driver License Number		State_	
How Did The Family Locate This Indiv	vidual		
Does The Babysitter Live With The Fa	mily -		YES / NO
Was The Babysitter Known To The Far	mily -		YES / NO
How Long Had The Family Known Th Caring For Your Child		Γhem	
How Long Has This Person Cared For	Your Child		
How Often Does This Person Care For	Your Child		
Was A Background Investigation Perfo	ormed -		YES / NO
Did This Person Provide Work Referen	ices -		YES / NO
Did You Retain A List Of The Referen	ces -		YES / NO
Do You Have A Photograph Of This Po	erson -		YES / NO
Does This Person Have Special Training	ng In Child Care -		YES / NO

Has This Person Received Training In First Aid -	YES / NO
Does This Person Have Any Security Training -	YES / NO
List Additional Information Regarding This Person:	
PRG, Inc Child Information Profile - Page34	

Babysitter's Full Name	
Address	
Telephone Number	
Date of Birth Age	
Sex Height Weight	Race
Social Security Number	
Driver License Number	State
How Did The Family Locate This Individual	
Does The Babysitter Live With The Family -	YES / NO
Was The Babysitter Known To The Family -	YES / NO
How Long Had The Family Known This Person Prior Caring For Your Child	Γo Them
How Long Has This Person Cared For Your Child	
How Often Does This Person Care For Your Child	
Was A Background Investigation Performed -	YES / NO
Did This Person Provide Work References -	YES / NO
Did You Retain A List Of The References -	YES / NO
Do You Have A Photograph Of This Person -	YES / NO
Does This Person Have Special Training In Child Care	- YES / NO

Has This Person Received Training In First Aid -	YES / NO
Does This Person Have Any Security Training -	YES / NO
List Additional Information Regarding This Person:	
PRG, Inc Child Information Profile - Page36	

Does Your Child Attend A Daycare Center -	YES / NO
If Yes, Name of Daycare Center	
Address	
Telephone Number	
Fax Number	
Is Daycare Center - Part Of A National Chain / Family C	
Owner's Name	
List Days Your Child Attends	
Time Daycare Begins Time Daycare Ends_	
How Long Has Child Attend This Center	
Does The Daycare Center Have A State License -	YES / NO
If Yes, List License Number	
Have Background Checks Been Performed On The Daycare Center Workers Employed There -	r And All The YES / NO
List Names Of Workers:	
Name	
Name	
Name	

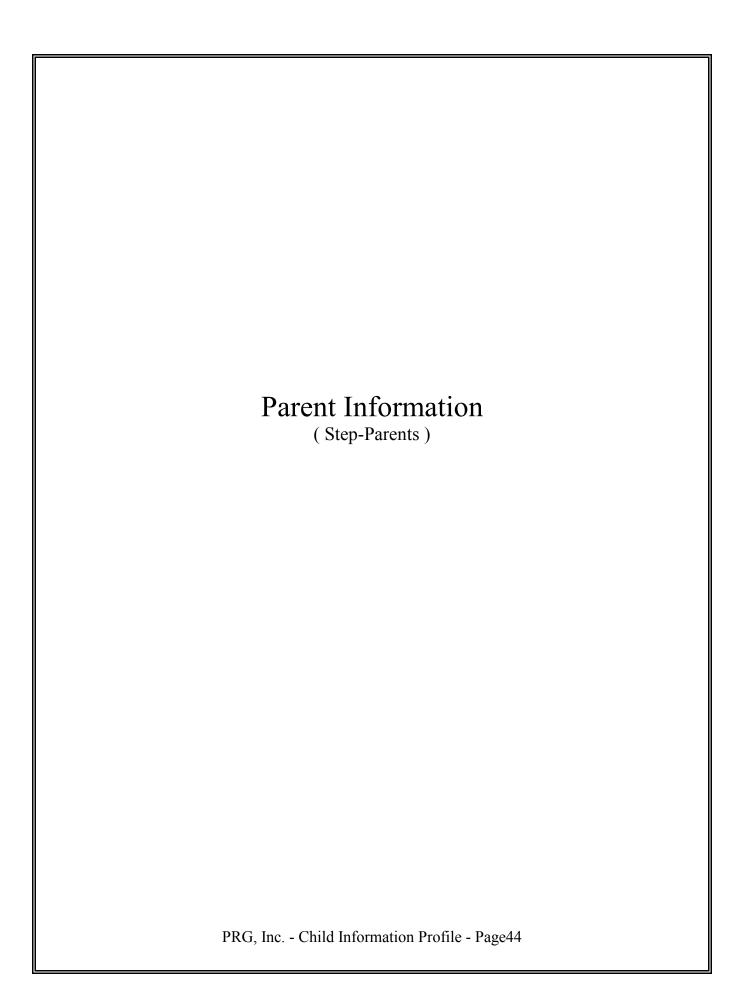


Biological Mother's Name		
Address		
Telephone Number		
Email		
Date of Birth		
Nationality	Height	 Weight
Social Security Number		
Driver License Number		 State
Occupation		
Company Name		
Address		
Work Telephone		
Fax Number		
Email		
Passport Number		
Country Issuing Passport		
Does Mother Live With Child -		YES / NO

Additional Informa	tion:

Biological Father's Name		
Address		
Telephone Number		
Email		
Date of Birth		ge
Nationality	Height	Weight
Social Security Number		
Driver License Number		State
Occupation		
Company Name		
Address		
Work Telephone		
Fax Number		
Email		
Passport Number		
Country Issuing Passport		
Does Father Live With Child -		YES / NO

Additional Informa	tion:			
	PRG, Inc Child In	formation Profile -	Page43	

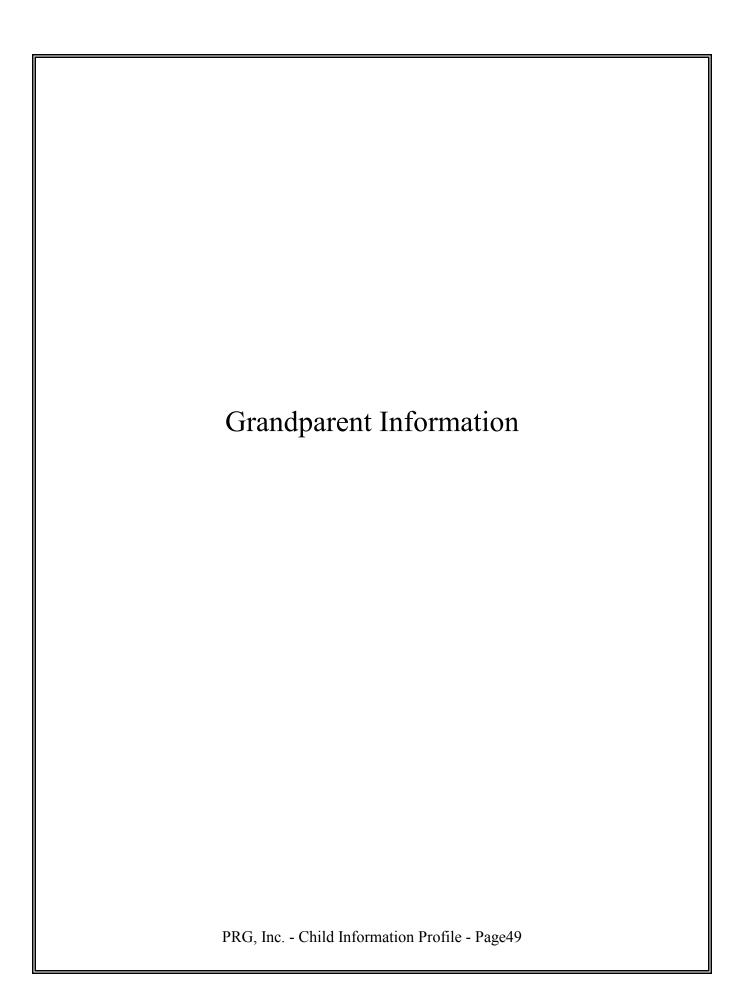


Step-Mother's Name		
Address		
Telephone Number		
Email		
Date of Birth		Age
Nationality	Height	Weight
Social Security Number		
Driver License Number		State
Occupation		
Company Name		
Address		
Work Telephone		
Fax Number		
Email		
Passport Number		
Country Issuing Passport		
Does Parent Live With Child -		YES / NO

Additional Information:	
	_
	_
	_
	_
	_
	_
	_
	_
	_
	_
	_
	_
	_
	_

Step-Father's Name		
Address		
Telephone Number		
Email		
Date of Birth		
Nationality	Height	 Weight
Social Security Number		
Driver License Number		 State
Occupation		
Company Name		
Address		
Work Telephone		
Fax Number		
Email		
Passport Number		
Country Issuing Passport		
Does Parent Live With Child -		YES / NO

Additional Int	formation:
	PRG, Inc Child Information Profile - Page48

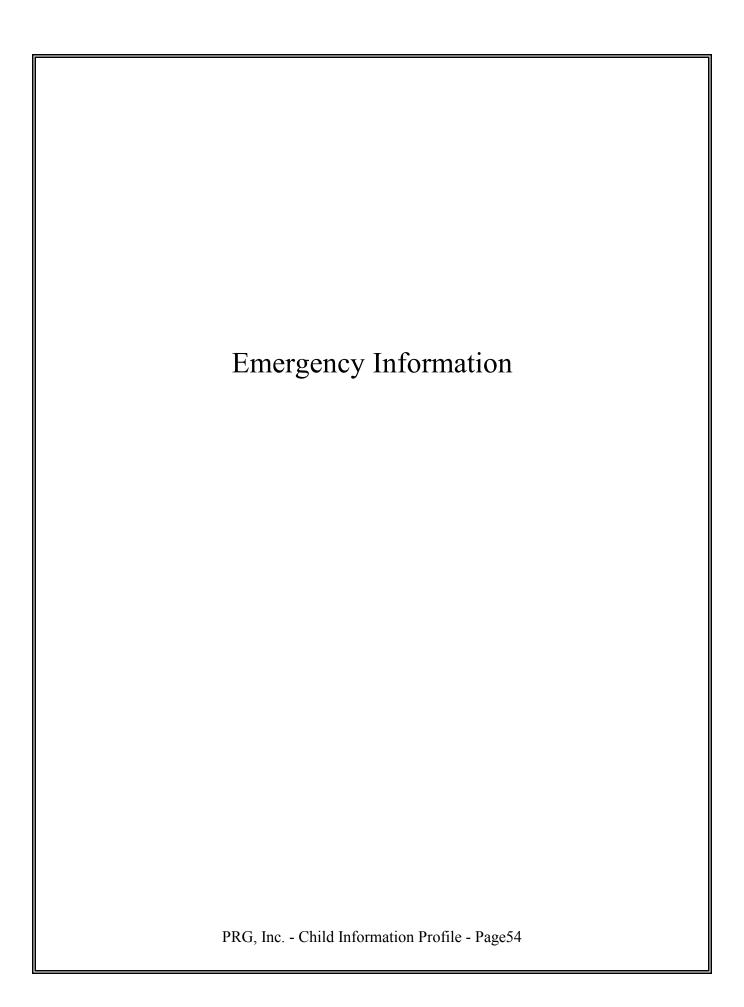


(Biological Mo	ther's Side)		
Grandmother's	Name		
Address			
Telephone		 	
Grandfather's N			
Address			
Telephone			
Additional Info			

(Biological Father's Side)
Grandmother's Name
Address
Telephone
Grandfather's Name
Address
Telephone
Additional Information:
PRG, Inc Child Information Profile - Page51

(Step-Mother's Side)
Grandmother's Name
Address
Telephone
Grandfather's Name
Address
Telephone
Additional Information:
PRG, Inc Child Information Profile - Page52

(Step-Father's Side)
Grandmother's Name
Address
Telephone
Grandfather's Name
Address
Telephone
Additional Information:
·
PRG, Inc Child Information Profile - Page53

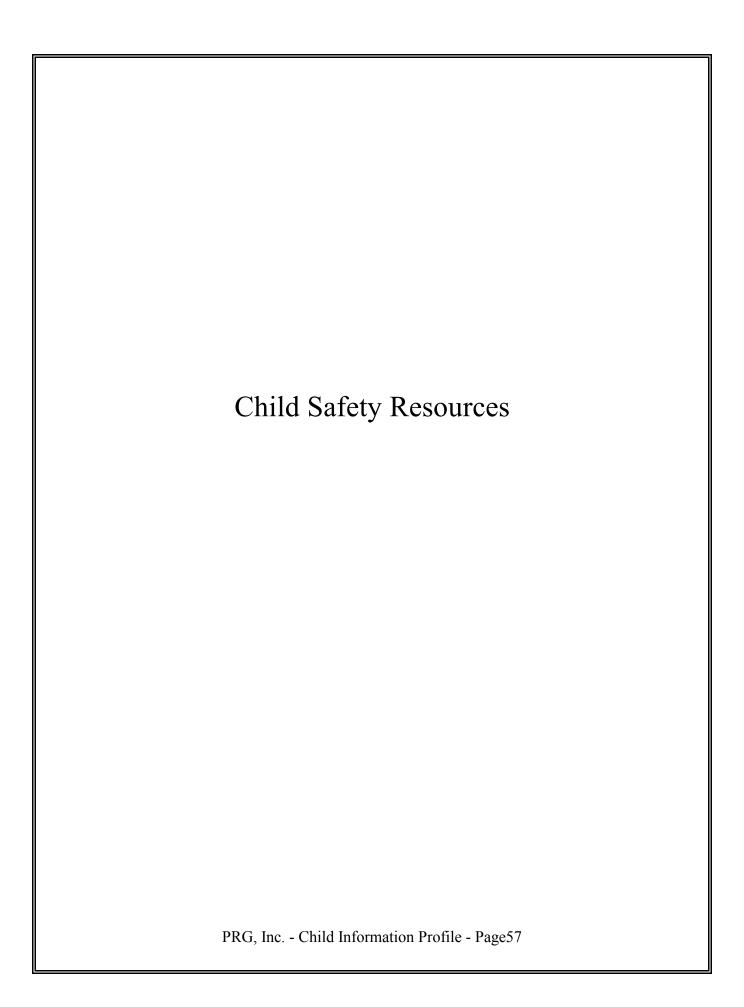


Emergency Information (To be filled out if child is missing)

Date	Time Child Was Last See	en
Child's Last Know W	/hereabouts	
Was Anyone With Cl	hild At Time Of Disappearan	ce - YES / NO
If Yes, List		
	Child's Clothing Descr	ription
Shirt Type		Color
Pants Type		_ Color
Belt Type		Color
Jacket Type		Color
Underwear Type		Color
Sock Type		Color
Shoe Type		Color
Hat Type		Color
Backpack Type		Color

PRG, Inc. - Child Information Profile - Page55

Additional Informa	tion:			
	PRG, Inc Child	Information Prof	ile - Page56	



National Center for Missing and Exploited Children 2101 Wilson Boulevard, Suite 550 Arlington, VA 22201-3052 Toll-Free 1-800-THE-LOST (1-800-843-5678) Business Number (703) 235-3900 Fax Line (703) 235-4067 Internet Site: www.missingkids.org

> Child Quest International, Inc. 1625 The Alameda, Suite 400 San Jose, CA 95126 Telephone (408) 287-4673 Fax (408) 287-4676 Internet Site: www.childquest.org

The Polly Klaas Foundation P.O. Box 800 Petaluma, CA 94953 Telephone (707) 769-1334 Internet Site: www.pklaas.com For information, suggestions or comments regarding Protective Research Group or the products and services we provide, use the contact information listed below.

Protective Research Group, Inc. 1740 Manning Street Jacksonville, FL 32207

Telephone: (904) 285-8520

Internet: www.proresearchgroup.com

E-Mail: info@proresearchgroup.com

©Copyright 1999, All Rights Reserved